



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

CREDIT CARD INFORMATION:

CARD#: _____
EXP. DATE: _____ CVV#: _____

**SIGNATURE OF CARD HOLDER
REQUIRED:** _____

BILLING INSTRUCTIONS:

YOUR P.O. OR REF#: _____

**AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$** _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE OF BIRTH: _____

DATE YOU NEED PASSPORT: _____

VIP RESERVATION/FILE LOCATOR NUMBER: _____

SPECIAL INSTRUCTIONS: _____

HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER__ INTERNET__ REFERRED__ BY_____ WALK-IN_____



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THAILAND TOURIST VISA NON-U.S. PASSPORT

DOCUMENTS REQUIRED:

VALID PASSPORT:	<u>1</u>	APPLICATION (S):	<u>1</u>
PASSPORT TYPE PHOTO (S):	<u>2</u>	TRAVEL ITINERARY:	<u>1-COPY</u>
COMPANY LETTER:	<u>N/A</u>	HOTEL CONFIRMATION:	<u>1-COPY</u>
COPY OF INVITATION:	<u>N/A</u>	BANK STATEMENT:	<u>1-COPY</u>
EMPLOYMENT LETTER:	<u>1</u>	INT'L HEALTH CERT:	<u>1-COPY</u>
OTHER: <u>COPY OF PERMANENT RESIDENCE CARD (GREENCARD) OR THE ORIGINAL</u>			
<u>VALID USA VISA AND I-94 (VISIT https://i94.cbp.dhs.gov/) (STUDENTS</u>			
<u>ORIGINAL VALIDATED I-20)-SEE NEXT PAGE FOR MORE DETAILED</u>			
<u>INFORMATION.</u>			

PLEASE FORWARD THIS SHEET AND ALL THE ABOVE REQUIREMENTS TO THE ABOVE LISTED ADDRESS

FEES PER PERSON:

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$95.00</u>
CONSULATE FEE: (SEE NEXT PAGE)	<u> </u>
MONEY ORDER:	<u>\$6.00</u>
** <input type="checkbox"/> SPECIAL HANDLING (<i>LESS THAN 5 DAYS PROCESSING</i>):	<u> </u>
OTHER FEES: _____	<u> </u>
*ADD RETURN FEDERAL EXPRESS FEE:	<u> </u>
TOTAL: (NO PERSONAL CHECKS PLEASE)	<u> </u>

***FEDERAL EXPRESS FEES:**

PRIORITY LETTER	\$29.00
2-DAY LETTER	\$23.50
3-DAY LETTER	\$19.50
SATURDAY LETTER	\$41.50
1 ST OVERNIGHT DELIVERY	\$75.00

****VISA PROCESSING TIME**

REGULAR PROCESSING TIME: 5 TO 7 DAYS

PLEASE MARK THE APPROPRIATE BOX IF YOU NEED VIP TO REQUEST TO HAVE THE VISA ISSUED IN LESS THAN 5 DAYS FROM THE DAY WE SUBMIT YOUR APPLICATION (\$20.00 SPECIAL HANDLING). **RUSH PROCESSING IS ONLY AVAILABLE FOR APPLICANTS THAT RESIDE IN TEXAS AND REQUESTING A SINGLE ENTRY VISA (MOST NATIONALITIES-PLEASE CALL OUR OFFICE TO CONFIRM IF YOU QUALIFY)**

COMMENTS: PLEASE DO NOT PURCHASE A NON-REFUNDABLE OR NON-CHANGEABLE AIRLINE TICKET UNTIL THE VISA HAS BEEN ISSUED AND THE PASSPORT IS IN HAND.

REVISED: 12-21-2016 (IM-SDL)

Specializing in Visas, Passports, Document Legalization and Translations



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THAILAND TOURIST VISA

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

- 1.) **PASSPORT**
 - MUST BE SIGNED
 - MUST HAVE A REMAINING VALIDITY OF AT LEAST 6 MONTHS
- 2.) **TWO (2) CURRENT PASSPORT-TYPE PHOTOGRAPHS (2x2)**
- 3.) **ONE (1) COMPLETED APPLICATION:**
(SIGNATURE ON APPLICATION MUST EXACTLY MATCH SIGNATURE ON PASSPORT)
- 4.) **LETTER OF EMPLOYMENT**
 - SPECIFIES THAT THE APPLICANT IS EMPLOYED AND WILL STILL BE EMPLOYED UPON RETURN FROM THAILAND
 - MUST SPECIFY JOB POSITION AND LENGTH OF EMPLOYMENT
- 5.) **COPY OF THE TRAVEL ITINERARY**
- 6.) **COPY OF THE HOTEL CONFIRMATION (MULTIPLE ENTRY APPLICANTS ONLY)**
- 7.) **COPY OF THE SIX (6) MOST RECENT BANK STATEMENTS**
 - SINGLE ENTRY - MUST SHOW A MINIMUM OF \$700.00 PER PERSON, OR \$1500 PER FAMILY
 - MULTI-ENTRY - MUST SHOW A MINIMUM OF \$7,000.00 PER PERSON
 - MUST SHOW APPLICANT'S NAME, BALANCE, DATES OF STATEMENTS
- 8.) **INTERNATIONAL HEALTH CERTIFICATE (SEE PAGE 5)**
- 9.) **PROOF OF VALID U.S. STATUS (PLEASE SUBMIT ONE OF THE FOLLOWING):**
 - COPY OF FRONT/BACK OF PERMANENT RESIDENT CARD
 - ORIGINAL U.S. VISA AND I-94 (VISIT <https://i94.cbp.dhs.gov/>)
- 10.) **CONSULATE FEE:**

NUMBER OF ENTRIES	LENGTH OF VALIDITY	CONSULATE FEE
SINGLE	UP TO 3 MONTHS	\$40.00
MULTIPLE	UP TO 6 MONTHS	\$200.00

****ADDITIONAL REQUIRED DOCUMENTS FOR MINORS (UNDER 20):**

- ❖ NOTARIZED COPY OF BIRTH CERTIFICATE FOR THE APPLICANT
- ❖ NOTARIZED COPY OF BOTH PARENTS PASSPORT INFORMATION PAGE
- ❖ NOTARIZED MINOR AUTHORIZATION FORM

VALIDITY:

VISAS ARE VALID FOR SINGLE OR MULTIPLE ENTRY, WHICHEVER IS INDICATED ON THE APPLICATION. SINGLE ENTRY VISAS ARE VALID FOR A STAY OF UP TO 60 DAYS AND 1st ENTRY MUST BE MADE WITHIN 6 MONTHS. MULTIPLE ENTRY VISAS ARE VALID FOR A STAY OF UP TO 90 DAYS AND IS VALID FOR 6 MONTHS. IF YOU ARE REQUESTING A MULTIPLE ENTRY, BE SURE THE COMPANY LETTER AND THE INVITATION IS REQUESTING ONE TO BE ISSUED ACCORDINGLY.

CONTINUE →



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THAILAND

HEALTH REQUIREMENTS: NO INOCULATIONS OR VACCINATIONS ARE REQUIRED UNLESS THE APPLICANT HAS BEEN TO THE INFECTED AREAS LISTED BELOW.

AS OF FEBRUARY 1991, THAILAND HAS REQUIRED A YELLOW FEVER CERTIFICATE FROM TRAVELERS WHO HAVE VISITED THE FOLLOWING COUNTRIES WITHIN THE PAST 10 YEARS:

<u>COUNTRIES INFECTED WITH YELLOW FEVER</u>				
ANGOLA	CHAD	GABON	MALI	SENEGAL
BENIN	COLOMBIA	GAMBIA	MAURITANIA	SIERRA LEONE
BOLIVIA	CONGO	GHANA	NIGER	SOMALIA
BRAZIL	COTE D'IVIORE	GUINEA	NIGERIA	SUDAN
BURKINA FASO	ECUADOR	GUINEA-BISSAU	PANAMA	SURINAME
BURUNDI	EQ. GUINEA	GUYANA	PERU	TANZANIA
CAMEROON	ETHIOPIA	KENYA	RWANDA	TOGO
C.A.R.	FRENCH-GUINEA	LIBERIA	SAO TOME	UGANDA
ALONG WITH: TRINIDAD-VENEZUELA-ARGENTINA-PARAGUAY				

REVISED: 12-21-2016 (IM-SDL)

Summary of Countries and Territories entitled for Visa Exemption and Visa on Arrival to Thailand

Ordinary Passport						Diplomatic/Official Passport			
Passport holders of the following countries/ territories may apply for Visa on Arrival	Passport holders of the following countries/ territories may enter Thailand without a visa					Passport holders of the following countries/ territories may enter Thailand without a visa			
	Tourist Visa Exemption Scheme			Bilateral Agreement		Bilateral Agreement			
Period of stay	Period of stay			Period of stay			Period of stay		
15 days	30 days			14 days	30 days	90 days	30 days	90 days	
Bulgaria	Andorra	Norway	Brazil*	Cambodia	Hong Kong**	Argentina	<u>Bangladesh</u>	Albania	Nepal
Bhutan	Australia	Oman	Korea (ROK)*		Laos	Brazil*	(Diplomatic only)	Argentina	Panama
China	Austria	The Philippines	Peru*	Myanmar	Macau	Chile	Brunei	Austria	Peru
Cyprus	Belgium	Poland	Hong Kong**	(International Airports only)	Mongolia	Korea (ROK)*	Cambodia	Belarus	The Philippines
Ethiopia	Bahrain	Portugal	Vietnam**		Russia (&VoA)	Peru*	China	Belgium	Poland
Fiji	Brunei	Qatar			Vietnam**		Ecuador	Bhutan	Romania
Georgia	Canada	San Marino					Hong Kong	Brazil	Russia
India	Czech Republic	Singapore					Indonesia	Chile	Serbia
Kazakhstan	Denmark	Slovak					Kazakhstan	Colombia	Seychelles
Malta	Estonia	Slovenia					Laos	Costa Rica	Slovakia
Mexico	Finland	Spain					Macau	Croatia	South Africa
Nauru	France	South Africa					Malaysia	Czech Republic	<u>Spain</u>
Papua New Guinea	Germany	Sweden					Mongolia	El Salvador	(Diplomatic only)
Romania	Greece	Switzerland					Myanmar	<u>Estonia</u>	Sri Lanka
Saudi Arabia	Hungary	Turkey					Oman	(Diplomatic only)	Switzerland
Taiwan	Iceland	Ukraine					<u>Pakistan</u>	<u>France</u>	Tajikistan
Uzbekistan	Indonesia	UAE					(Diplomatic only)	(Diplomatic only)	Tunisia
Vanuatu	Ireland	UK					Singapore	Germany	Turkey
	Israel	USA					Vietnam	Georgia	Ukraine
	Italy							Hungary	Uruguay
	Japan							India	
	Kuwait							Israel	
	Latvia							Italy	
	Liechtenstein							Japan	
	Lithuania							Korea (ROK)	
	Luxembourg							Latvia	
	Malaysia							Liechtenstein	
	Maldives							Luxembourg	
	Mauritius							Mexico	
	Monaco							Montenegro	
	The Netherlands							Morocco	
	New Zealand							The Netherlands	

Department of Consular Affairs, 1 May 2019

Remarks

- * Passport holders of Brazil, Republic of Korea and Peru are entitled for tourist visa exemption scheme. Meanwhile, Thailand also holds bilateral agreements on visa exemption for holders of diplomatic, official and ordinary passports for a visit of not exceeding 90 days with Brazil, Republic of Korea and Peru.
- ** Passport holders of Vietnam and Hong Kong are entitled for tourist visa exemption scheme. Meanwhile, Thailand also holds bilateral agreements on visa exemption for holders of diplomatic, official and ordinary passports for a visit of not exceeding 30 days with Vietnam and Hong Kong.

Two Passport-size Photographs

Photographs must have a light color background with a full-face view of the person without wearing a hat or dark glasses. Photos must be taken within 6 months.



Visa Section
 Royal Thai Embassy
 1024 Wisconsin Avenue, N.W., Suite 101
 Washington, D.C. 20007
 http://www.thaiembdc.org
 Email : visa@thaiembdc.org
 Tel (202) 298-4817 Fax (202) 944-3641

VISA APPLICATION

NOTE : To process your application, this application form must be fully completed and accompanied by all the required documents.

1	Please check appropriate box for visa type requested. <input type="checkbox"/> Non-Immigrant Visa <input type="checkbox"/> Diplomatic Visa <input type="checkbox"/> Tourist Visa* <input type="checkbox"/> Official Visa <input type="checkbox"/> Transit Visa* <input type="checkbox"/> Courtesy Visa	
	Number of entries requested entry (ies)	
	<i>Non-immigrant visa applicant must submit an invitation letter/proofs from persons/institutions concerned stating the purpose of visit and the length of stay.</i>	
	<input type="checkbox"/> Mr. <input style="width:150px;" type="text"/> <input type="checkbox"/> Mrs. <input style="width:150px;" type="text"/> <input type="checkbox"/> Miss <input style="width:150px;" type="text"/>	
	<i>Last Name</i>	<i>First Name</i>
	<i>Middle Name</i>	
2	Date of Birth Nationality Nationality at Birth Place of Birth Occupation Present Address City State Zip code Home phone (.....) Office phone (.....) Cell phone (.....) E-mail..... Permanent address (if different from above)	
3	Current Passport No. Issued at Date of Issue Date of Expiry Permanent Resident Card (Green card) No. Date of Expiry	
4	Purpose of visit Date of arrival in Thailand Length of stay Traveling by Date of previous visits to Thailand (Air, Train, or Ship) Place to stay in Thailand Tel :	
5	Reference person and address in U.S.A. Tel : Email Reference person and address in Thailand Tel : Email	
6	_____ Signature of Applicant Date * ATTENTION FOR TOURISTS AND TRANSIT VISA APPLICANTS ONLY : You declare that the purpose of your visit to Thailand is for pleasure only and that in no case shall you engage yourself in any profession or occupation while in the country.	
<u>FOR OFFICIAL USE</u>		
	Type of visa and No.	Classification
	Date of Issue	Fees
	Expiry Date	
	Signature Secretary of the Embassy	

LETTER OF AUTHORIZATION FOR MINORS

RE: _____

NAME OF TRAVELER

To Whom It May Concern:

This letter evidences my consent for my wife/husband _____ to take our
(WIFE OR HUSBAND'S NAME)

Son/daughter, _____ to Thailand on or about _____ for
(CHILD'S NAME) (TRAVEL DATE)

(LENGTH OF STAY)

Should you have any questions regarding the foregoing, please contact me at:

(ADDRESS) _____

(PHONE) _____ - _____ - _____

(DATE)

(SIGNATURE OF PARENT)

(DATE)

(SIGNATURE OF PARENT)