

VIP PASSPORT SERVICES, INC.

2012 Louisiana Street

Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: www.vippassports.com Email: vipinfo@vippassports.com



NOTICE

NATIONALS OF THE FOLLOWING COUNTRIES CAN APPLY FOR AN ENTRY VISA UPON ARRIVAL TO QATAR

ANDORRA	AUSTRALIA	AUSTRIA
BELGIUM	BRITAIN	BRUNEI
CANADA	DENMARK	FRANCE
FINLAND	HUNGARY	GERMANY
GREECE	HONG KONG	ICELAND
ITALY	IRELAND	JAPAN
LUXEMBURG	LIECHTENSTEIN	MALAYSIA
MONACO	POLAND	NETHERLANDS
NEW ZEALAND	NORWAY	PORTUGAL
SAN MARINO	SINGAPORE	SOUTH KOREA
SPAIN	SWEDEN	SWITZERLAND
TURKEY	VATICAN	

NATIONALS OF OTHER COUNTRIES WHO ALSO HOLD A U.S. GREEN CARD/PERMANENT RESIDENT CARD CAN APPLY FOR A VISA BY CONTACTING THE MINISTRY OF INTERIOR IN DOHA THROUGH A RELATIVE OR FRIEND IN QATAR. THE TRAVELER WILL NEED TO PROVIDE THE FRIEND OR RELATIVE WITH A COPY OF THEIR PASSPORT AND GREEN CARD (3 TO 5 DAYS PROCESSING TIME).

IF YOU DO NOT HOLD ONE OF THE PASSPORTS MENTIONED ABOVE, OR OTHERWISE TO NOT QUALIFY FOR A VISA UPON ARRIVE, PLEASE SEE NEXT PAGES FOR THE INSTRUCTIONS TO APPLY FOR A VISA.

THANKS,
VIP PASSPORT SERVICES, INC.

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WORK ORDER REQUEST FORM

TRAVELER INFO

TRAVELER NAME

TRAVELER DATE OF BIRTH

DATE OF U.S. DEPARTURE

DATE PASSPORT IS NEEDED

VIP FILE LOCATOR NUMBER

DON'T FORGET
TO FAX OR EMAIL
YOUR DOCUMENTS TO
OUR OFFICE FOR OUR
COMPLIMENTARY
PASSPORT/VISA
PRE-CHECK!

BILLING INFORMATION (CHECK BOX IF SAME AS SHIPPING)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

P.O. OR BILLING REF#:

RETURN SHIPPING INFORMATION (CHECK BOX TO WAIVE SIGNATURE)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

METHOD OF PAYMENT

CREDIT CARD

CARD NUMBER

EXP. DATE

CVV CODE

SIGNATURE OF CARD HOLDER

AUTH. AMOUNT \$_____

MONEY ORDER

CASHIER'S CHECK

COMPANY CHECK

SPECIAL INSTRUCTIONS: _____

SPECIALIZING IN VISAS, PASSPORTS, DOCUMENT TRANSLATIONS & LEGALIZATIONS

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QATAR BUSINESS VISA NON-U.S. PASSPORT HOLDER

DOCUMENTS REQUIRED

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE ADDRESS LISTED ABOVE

VALID PASSPORT:	1	APPLICATION (S):	1
PASSPORT TYPE PHOTO (S):	2	TRAVEL ITINERARY:	1-COPY
COMPANY LETTER:	1		

ALL NON - US PASSPORT HOLDERS MUST ALSO SUBMIT VALID PROOF OF U.S. STATUS - U.S. VISA OR PERMANENT RESIDENT CARD.

FOR ALL U.S. VISA HOLDERS, PLEASE BE SURE TO ALSO SEND A COPY OF YOUR MOST RECENT I-94 (VISIT [HTTPS://I94.CBP.DHS.GOV](https://i94.cbp.dhs.gov)).

OTHER: SEE NEXT PAGES FOR MORE DETAILED INSTRUCTIONS.

PROCESSING FEES (PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS)	<u> \$95.00</u>
CONSULATE FEE: (SEE NEXT PAGE)	<u> \$55.00</u>
MONEY ORDER:	<u> \$6.00</u>
OTHER FEES: _____	_____
RETURN SHIPPING FEE:	_____
TOTAL: (NO PERSONAL CHECKS PLEASE)	_____

RETURN SHIPPING FEES (SELECT ONE)	
<input type="checkbox"/> PRIORITY OVERNIGHT	\$35.00
<input type="checkbox"/> 2-DAY LETTER	\$27.50
<input type="checkbox"/> 3-DAY LETTER	\$22.50
<input type="checkbox"/> SATURDAY LETTER	\$49.00
<input type="checkbox"/> 1 ST OVERNIGHT LETTER	\$85.00

REGULAR PROCESS TIME:	5 TO 7 DAYS

COMMENTS: _____

REVISED 7-16-2019 JENN

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QATAR BUSINESS VISA NON-U.S. PASSPORT HOLDERS

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

THE QATAR EMBASSY ADVISED THAT AN ENTRY VISA CAN BE ISSUED ON ARRIVAL AT THE DOHA AIRPORT FOR STAYS OF UP TO 3 WEEKS (CAN BE EXTENDED IN QATAR) TO QUALIFYING NATIONALS. THEY DO RECOMMEND THAT IF TIME ALLOWS, TRAVELERS SHOULD HAVE A VISA ISSUED PRIOR TO DEPARTURE TO AVOID ANY DELAYS BY HAVING THE VISA ISSUED ON ARRIVAL.

1.) PASSPORT

- MUST HAVE AT LEAST 1 BLANK VISA PAGE
- MUST HAVE MINIMUM OF 6 MONTHS BEYOND INTENDED STAY IN-COUNTRY

2.) TWO (2) PASSPORT-SIZE PHOTOGRAPHS (2x2)

3.) ONE (1) COMPLETED TYPED APPLICATION FORM

4.) COMPANY LETTER OF GUARANTEE

5.) COPY OF YOUR TRAVEL ITINERARY

6.) PROOF OF VALID U.S. STATUS (PLEASE SUBMIT ONE OF THE FOLLOWING):

- COPY OF FRONT/BACK OF GREEN CARD
- ORIGINAL U.S. VISA AND I-94 (VISIT <https://i94.cbp.dhs.gov/>)

7.) CONSULATE FEE:

<u>NUMBER OF ENTRIES</u>	<u>LENGTH OF VALIDITY</u>	<u>FEE</u>
SINGLE	30 DAYS	\$55.00

VALIDITY: THE LENGTH OF VALIDITY AND THE LENGTH OF STAY IS DETERMINED BY THE VISA OFFICER ON A CASE-BY-CASE EVALUATION.

ATTENTION: IF TRAVELING TO QATAR TO FULFILL ANY ASPECT ASSOCIATED WITH THE MILITARY, THE CONSULATE WILL BE REQUIRED TO GET AUTHORIZATION FROM THEIR MINISTRY OF FOREIGN AFFAIRS BEFORE THEY CAN ISSUE THE VISA. YOU CAN EXPECT THE PROCESS TO TAKE 2 TO 3 WEEKS, POSSIBLY LONGER, TO RECEIVE THE APPROVAL. THE CONSULATE RECOMMENDS THAT YOU DO NOT PURCHASE THE AIR LINE TICKETS UNTIL THE VISA HAS BEEN ISSUED AND THE PASSPORT IS IN-HAND.

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EXAMPLE OF A COMPANY LETTER OF GUARANTEE

DO NOT ATTENTION THIS LETTER TO VIP SERVICES!

DATE: _____

EMBASSY/CONSULATE OF: _____

GENTLEMEN:

MR. / MRS. **(TRAVELER)** IS ONE OF OUR EMPLOYEES WHO IS
ENGAGED AS **(POSITION)** FOR **(COMPANY NAME)**. MR. / MRS.
(TRAVELER) PLANS TO VISIT **(CITY)** FOR THE PURPOSE OF **(DETAILED
EXPLANATION OF TRIP)** WITH **(COMPANY TO BE VISITED)**.

MR. / MRS. **(TRAVELER)** WILL BE DEPARTING THE UNITED STATES ON
(DATE) AND WILL BE STAYING FOR **(LENGTH OF TRIP)**. OUR COMPANY,
(EMPLOYER), WILL GUARANTEE MR. / MRS. **(TRAVELER)** MAINTENANCE
AND WILL BE RESPONSIBLE FOR HIS / HER WELFARE WHILE IN YOUR
COUNTRY. HE / SHE IS IN POSSESSION OF SUFFICIENT FUNDS FOR HIS / HER
STAY AND HAS PREPAID TRANSPORTATION TO RETURN TO THE UNITED
STATES.

WE WOULD BE VERY APPRECIATIVE IF YOU WOULD ISSUE MR. / MRS.
(TRAVELER) THE APPROPRIATE **(SINGLE OR MULTIPLE)** ENTRY BUSINESS VISA
AT YOUR EARLIEST CONVENIENCE.

THANK YOU,

(SUPERVISORS SIGNATURE)

PLEASE BE SURE THAT THE PERSON WHO AUTHORIZED YOUR TRIP SIGNS THIS LETTER. THE TRAVELER SHOULD NOT SIGN THIS LETTER.



إستمارة طلب تأشيرة دخول Entry Visa Application Form

يرجى أن تكون خلفية الصورة بيضاء
Background of the photo should not be white



يرجى لصق الصورة وعدم التثبيت
Paste up the photo, not to be pinned

Surname Given Name(s) الاسم الكامل

Nationality Passport No. رقم جواز السفر : الجنسية

Date of Issue Date of Expiry تاريخ الإصدار : تاريخ الإنتهاء

Date & Place of Birth Profession تاريخ ومكان الميلاد : المهنة

Previous Nationality Marital Status الجنسية السابقة : الحالة الإجتماعية

Purpose of Visa Official Business Tourist الغرض من التأشيرة : رسمية رجال الأعمال سياحية

Residents of GCC countries Accompanying GCC nationals مقيمى دول مجلس التعاون مرافقي مواطني دول مجلس التعاون

Transit Reissuing of Visa Number مرور إعادة إصدار للتأشيرة رقم :

Visit : زيارة :

❖ Tourist Common [Period one month]

❖ سياحية مشتركة [لمدة شهر]

State of Qatar & Sultanate of Oman

دولة قطر وسلطنة عمان

Single entry [Duration of stay لسفيرة واحدة [مدة الإقامة :

Multiple [Duration of each stay متعددة السفيرات [مدة الإقامة لكل سفيرة :

Visa Validity Three months Six months One year صلاحية التأشيرة : ثلاثة اشهر ستة اشهر سنة

Two years Three years Five years Ten years سنتان ثلاث سنوات خمس سنوات عشر سنوات

Dependants Included in the Passport المرافقون ضمن الجواز :

Present Address & Telephone العنوان الحالي ورقم الهاتف :

Destination's Address & Telephone عنوان الجهة المقصود زيارتها :

Applicants Signature Date توقيع مقدم الطلب : التاريخ :

Important : See visa requirments in the back. هام : انظر لمتطلبات الحصول على التأشيرة بالخلف...

(For Official Use Only للاستخدام الرسمي فقط)

Date التاريخ :

Not Approved غير موافق [..... موافق Approved [المرجع :

توقيع Visa

رقم

المسؤول القنصلي Number

التأشيرة